

Albuquerque Model City Council Curriculum

Teacher Preparation for Mock City Council Checklist

- Find a time and location to hold the Mock Council.
- Determine number of councilors (up to 9).
- Determine who will play the role of council president.
- Determine which councilor will play the role of the sponsor of MC-05-20 (curfew bill).
- Decide if you want anyone to play the role of the press at the meeting and what they will do.
- Determine who will play the role of the recorder. A teacher could play this role.

The recorder

- Will collect names of the public who wish to speak.
- Keep track of the time allotted for each speaker and announce when the three minutes is up.
- *Could* also collect proposed amendments to the bill.
- *Could* also record what happens at the meeting as minutes.