

Albuquerque Model City Council Curriculum

Parliamentary Procedure (answers)

1. The person who runs the meeting is called the chair.
2. In the Albuquerque City Council, the chair is the president of the council.
3. Only one speaker can be recognized at a time.
4. A person must be recognized by the president in order to speak.
5. If a councilor wants to take some action, he or she must make a motion that must be seconded by another councilor.
6. If I want to postpone consideration of a bill, but have its future be discussed before the meeting ends, I move that it be tabled.
7. If I want the council to immediately vote on a motion, I can move to the previous question.
8. Who has the privilege of opening or closing debate on a motion?
The councilor who made the motion.
9. If I have a question about parliamentary procedure, I can be recognized for a point of order.
10. I can appeal any decision of the president but a majority of the councilors present are required to sustain the appeal.
11. The order in which council business is conducted follows an agenda and the written record of a meeting is called the minutes.
14. If I give the floor to another speaker, I yield it.
15. If I change the wording of a motion, I amend it.